

MILFORD EXEMPTED VILLAGE SUPERINTENDENT COMMITTEES

PERSONNEL COMMITTEE AGENDA COVER PAGE

January 13, 2020

Membership Attendance:

Roll call as follows:

<input checked="" type="checkbox"/>	Ms. Chesnut	<input checked="" type="checkbox"/>	Mr. Yockey	<input type="checkbox"/>	Dr. Dunn
<input checked="" type="checkbox"/>	Mrs. House	<input type="checkbox"/>	Dr. Hollandsworth	<input type="checkbox"/>	Mr. Daniels
<input checked="" type="checkbox"/>	Mr. Spieser	<input checked="" type="checkbox"/>	Mrs. Berkley		

Guests: MAAL Davellieranda

Approval of previous minutes as written: December 19, 2019

Roll call as follows:

<input type="checkbox"/>	Mrs. Brady*	<input type="checkbox"/>	Mrs. Marques*	<input type="checkbox"/>	Dr. Dunn
<input checked="" type="checkbox"/>	Mrs. House	<input type="checkbox"/>	Dr. Hollandsworth	<input type="checkbox"/>	Mr. Daniels
<input checked="" type="checkbox"/>	Mr. Spieser	<input type="checkbox"/>	Mrs. Berkley		

- No longer on this committee

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
PERSONNEL COMMITTEE MEETING **MINUTES**
December 12, 2019**

I. Old Business

A. None to report

II. New Business

A. Approval of Administrative Resignation:

- 1) Cates, William - Comprehensive Mental Health Specialist contingent on being hired as Mental Health Coordinator, effective 12/31/19

B. Approval of the following Administrative Hiring Recommendation:

- 1) Cates, William - Mental Health Coordinator, 223 day contract, effective 1/6/20, this contract will expire 7/31/2021, \$79,100 to be paid per diem for the remainder of the 2019-20 school year (job description included)

C. Approval of Resignation for the Purpose of Retirement:

- 1) Lehman, Susan - Teacher, effective 7/1/19 (letter received 12/17/19)**

D. Approval of \$65 stipend for personal cell phone use for the following Administrator:

- 1) Reynolds, Tina, effective 10/7/19

D. Approval to pay the following teacher curriculum pay:

- 1) Panko, Trena - United Sound, not to exceed 20 hours
- 2) Panko, Trena - Unified Cheer, not to exceed 20 hours

E. Family Medical Leave of Absence (Administrator and Certified Staff)

FMLA is 12 weeks in length - eight weeks can be paid sick leave if the employee has it available - the next four weeks are without pay. After that period it is Family Care Leave which is without pay. **(Information purposes only)**

- 1) Cambron, Joe, HS - Intermittent
- 2) Cunningham, Bradley, HS - 12/1/19-1/6/20
- 3) Emmons, Elizabeth, HS - 12/27/19-3/20/20
- 4) Espy, Minna, MLB - 11/4/19-1/7/20
- 5) Green, Emily, JH - 2/15-5/29/20
- 6) Hinchliffe, Christina, CLS - Intermittent
- 7) Kirkland, Ashley, HS - 3/28-5/29/20
- 8) Otts, Sarah, MLB - 12/29/19-4/14/20
- 9) Parker, Becky, JH - Intermittent
- 10) Ridner, Kaitlin, PTS - 12/4-12/16/19
- 11) Satek, Alexa, HS - 3/19/20-8/1/20
- 12) Sears, Emily, HS - 5/1-8/1/20
- 13) Smith, Jodi, JH - 12/16/19-1/27/20
- 14) Williams, Emily, HS - 2/7-4/13/20

- 15) Zerhusen, Jill, CLS - 10/22-12/19/19
 - 16) Zins, Heather, MLB - 2/16-5/11/20
- F. Approval of **unpaid** Family Care Leave of Absence for the 2020-21 school year (requires board approval):
- 1) Veatch, Erin - 11/13-12/6/19
 - 2) Young, Amanda - 10/21-11/15/19
- G. Approval to pay the following certified employees a stipend for mentoring students from various colleges and universities:
- 1) Bennett, Breanna - Northern Kentucky University, \$125
 - 2) Fagan, Patrick - Northern Kentucky University, \$125
- H. Approval of following Exempt Hiring Recommendation:
- 1) Burton, Jennifer - Treasurer's Office, Administrative Secretary, 230 day contract, effective 12/16/19, to be paid per diem based on a salary recommendation of \$45,000 from the Exempt Office Personnel Salary Schedule for the remainder of the 2019-2020 school year (replacement due to retirement)
- I. Family Medical Leave of Absence (Classified Staff) - FMLA is 12 weeks in length - eight weeks can be paid sick leave if the employee has it available - the next four weeks are without pay. After that period it is Family Care Leave which is without pay.
- 1) Duffy, Susan, HS - 11/19-12/31/19
 - 2) Hall, Jessica, JH - 12/5/19-1/30/20
 - 3) Hedrick, William, District - 12/7/19-1/2/20
 - 4) Lynn, Katherine, MLB - 1/25/19-??
 - 5) Roettele, Amanda, Extended Day - 1/9-3/5/20
 - 6) Williams, Matthew, HS - 2/7/20-??
 - 7) Wolf, Patricia, MDV - 12/10/19-1/21/20
- J. Approval of **unpaid** Medical Leave of Absence (requires board approval):
- 1) Mills, Tanya, MCM - 11/26/19-5/28/20
 - 2) Rucker, Henry, MDV - 11/4-11/15/19
- K. Approval of Classified Resignation:
- 1) Britten, Lynn - Teacher Aide, For the purpose of Retirement, effective 12/1/19
 - 2) Blanco, Elise - Wyoming Elementary, Food Service Worker, effective 1/6/20
 - 3) Clifton, Terri - Pattison Elementary, Food Service Worker, effective 11/29/19
 - 4) Lucas, Tina - Madeira, Food Service Worker, effective 12/6/19
 - 5) Michaud, Leslie - Preschool, Teacher Aide, effective 12/2/19 **(corrected per last punch)**
 - 6) Mierke, Maria - Milford High School, Food Service Worker, effective 1/6/20
 - 7) **Kuhn, Nikki - Milford High School, Teacher Aide, effective 12/19/19 (Received after personnel agenda was completed.)**

- L. Approval of Classified Hiring Recommendations for 2019-20 school year:
- 1) Coursey, Stephanie - Preschool, Teacher aide increasing from 3 hours/day to 6 hours/day, **effective date 1/6/20 (did not have at time of personnel meeting)**
 - 2) Mattei, Megan - Milford High School, Food Service Worker II, Experience 1, 2.5 hours/day, \$15.10/hour, effective 1/6/20
 - 3) Gerhardt, Paula* - Preschool, Extended Day Caregiver, experience 7, \$19.46/hour, effective 1/3/20
 - 4) Hill, Mikala* - Extended Day Caregiver, Preschool, Extended Day Caregiver, experience 4, \$18.23/hour, effective **12/2/19 (incorrect date given on recommendation)**
 - 5) Coats, Josh - Wyoming Schools, Central Kitchen Manager, experience 2, 8 hrs/day, \$20.06/hour, effective 1/6/20
 - 6) Battistone, Anne - Pattison Elementary, Food Service Worker I, experience 0, 2.25 hours/day, \$14.75, effective 12/16/19
 - 7) Allen-Jones*, Mary - Substitute Food Service Worker
 - 8) Braden, Amy* - Substitute Food Service Worker
 - 9) Clifton, Terri - Substitute Food Service Worker
 - 10) Todys, Nancy* - Substitute Food Service Worker
 - 11) Clifton, Terri - Substitute Extended Day Caregiver
 - 12) TBD - FSW 2.75 Madeira Elem - posting closed 12/6/19 not yet filled TBD - Madeira
 - 13) TBD - High School - FSW, 2.0 hours, posting closed 11/27/19 not yet filled
 - 14) TBD - Wyoming Schools - FSWI, 3.0 hours, posting closes 12/16/19
 - 15) Jackson, Michael - Media Aide, Milford High School, experience 0, 7 hours/day, \$17.51/hour, **effective date 1/6/20 (did not have at time of personnel meeting)**

ALL MARKED WITH AN * STILL NEED PAPERWORK AND/OR BACKGROUND CHECKS AND/OR PERMIT.

- M. Approval of District Supplemental Contract recommendations for the 2019-20 school year:
- 1) Colwell, Haley - District Home Instruction Tutor, on as needed basis, \$25/hour
- N. Approval of Athletic and Extracurricular Activities Supplemental/Pupil Activity Contract Recommendations for the 2019-20 school year:
- 1) Jackson, Mike - High School Site Supervisor on as needed basis (not to exceed 25 hours), \$17.20/hour
 - 2) McDonough, Kristine - High School, Pinnettes Advisor, level 4, pay step 2, \$2061
 - 3) Norton, Greg* - High School, Tennis, Assistant Coach, Boys, level 5, pay step 2, \$2885
 - 4) Rodriguez, Danny* - High School, Track & Field, Assistant Coach, Boys, level 7, pay Step 5, \$6183
 - 5) Marran, Bill - High School, Track & Field, Assistant Coach, Boys, level 7, pay step 54, \$7419
 - 6) Damewood, Brian* - High School, Track & Field, Assistant Coach, Boys, level 7, pay Step 11, \$6595
 - 7) Ackerman, Dave - High School, Track & Field, Assistant Coach, Girls, **level 7, pay step**

- 15, \$7007 (will be corrected in the **board minutes** to be approved in January)
- 8) Seibert, Eric - High School, Track & Field, Assistant Coach, Boys, level 7, pay step 11, \$6595
 - 9) Bartholomew, Shane - High School, Track & Field, 15% Head Coach, Boys, level 10, pay step 16, \$1731.15
 - 10) Fagan, Patrick - High School, Track & Field, 85% Head Coach, Boys, level 10, pay step 3, \$7007.40
 - 11) DuPriest, James - High School, Baseball, Assistant Coach, level 7, pay step 18, \$7007
 - 12) Chialastri, Larry - High School, Baseball, Assistant Coach, level 7, pay step 7, \$6183
 - 13) Disbennett, Tim - High School, Baseball, Assistant Coach, level 7, pay step 7, \$6183
 - 14) Bauman, Eric - High School, Baseball, Assistant Coach, level 7, pay step 5, \$6183
 - 15) Fritz, Chad* - High School, Baseball, 50% Assistant Coach, level 7, pay step 10, \$3297.50
 - 16) Chialastri, Jacob - High School, Baseball, 50% Assistant Coach, level 7, pay step 1, \$2267
 - 17) Reynolds, Jim - High School, Softball, 50% Assistant Coach, level 7, pay step 3, \$2679
 - 18) Shepherd, Tim - High School, Softball, 50% Assistant Coach, level 7, pay **step 7**, \$3091.50 (**was 6 last year, but pay remains the same**)
 - 19) Sullivan, Katie - High School, Softball, Assistant Coach, level 7, pay step 4, \$5771
 - 20) **TBD - High School, Softball, Assistant Coach, level 7, pay step ____, \$ ____ (recommendation was not submitted)**
 - 21) Cross, Brian - High School, Lacrosse, Head Coach, Boys, level 10, pay step 2, \$7419
 - 22) Lawson, Brendan - High School, Lacrosse, Assistant Coach, Boys, level 7, pay step 3, \$5358
 - 23) **TBD - High School, Lacrosse, Assistant Coach, Boys, level 7, pay step ____, \$ ____ (recommendation was not submitted)**
 - 24) Roeder, John - High School, Lacrosse, Assistant Coach, Girls, level 7, pay step 2, \$4946
 - 25) Sydnor, Kelsey - High School, Lacrosse, Assistant Coach, Girls, level 7, pay step 3, \$5358
 - 26) Meyer, Jon - High School Volleyball - Assistant Coach, Boys, level 6, pay step 6, \$4328
 - 27) Super, Joe - High School Volleyball - Assistant Coach, Boys, level 6, pay step 6, \$4328

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There may be additional resignations, retirements and hiring recommendations that are submitted after the personnel committee meeting, but before the BOE agenda is complete. If this occurs, this will be noted either in the minutes from personnel or through some other means of communication with the committee members.

Date for January Personnel Meeting has not yet been determined